



Education and Culture

Socrates
Comenius

TISSNTE Meeting 4: Budapest 16- 19 October 2008 Budapest

Draft Agenda

Background

There are four main objectives for this meeting all centred round the Work Plan in the Comenius bid, these are:

1. Experiencing the pilot course in action
2. Auditing what we have done so far
3. Completing unfinished work
4. Clarifying the activities and outputs remaining to be done

At the end of the meeting we should have a forward plan in detail for the next 6 months and in outline for the remaining life of the project.

The work within the sessions will have to be flexible to meet the differing demands on individual members.

Therefore the working time will be divide thus with a focus for each period. What you are doing within that focus will depend on your individual responsibilities and contracted deliveries for the project as expressed in the bid.

Day 1

Period one pilot testing

Friday 09.00 – 13.00

Tasks as assigned working with participants at the Intensive Course – at Karolyi Istvan

Period 2: looking back and taking stock – at Peregrinus

Friday 14.30 – 17.30

Reviewing the project

Audit of past deliverable

Future deliverables

Clarifying duties

Day 2

Period 3: completing individual unfinished tasks – at Peregrinus

Saturday 09.30 – 12.30

Completing unfinished requirements for suitcase items
doing work tasks

Period 4:

Saturday 14.30 – 17.30

continuing with work tasks as necessary

Day 3

Period 5: planning for the next year – at Peregrinus

09.30 – 12.00

First lessons from pilot project

Who does what for when

Next meeting

Period 6

Open for unfinished business ; Colleagues depart