Education and Culture

Socrates
Comenius

TISSNTE Comenius 2.1 Project number – 128825-CP-1-2006-1-UK-COMENIUS-C21

Main results
of the TISSNTE Project Self-Evaluation
Working Meeting 4

Held in Budapest on 16-19 October 2008

The meeting, hosted by Sapientia, was attended by 15 partners from 10 countries.

Day 1
The first morning of the meeting was taken up by the active participation of all members in the final activities of the Comenius TISSNTE Intensive course also held in Budapest during the preceding week.
Those members who had not been facilitating items during the full course then went

on to act as rapporteurs during the evaluation sessions of the intensive course by the course participants.

pm.
The afternoon session started by holding a first review of the morning's activities and then concentrated on clarifying and allotting tasks and responsibilities for the next two days. Covering:

- a review of the project as a whole to date and individuals contracted duties within it
- a re-audit of past deliverable institution by institution and sub-groups and phase
- a re-visiting and re-statement of future deliverables
- clarifying duties for each individual partner

Day 2
Was entirely devoted to the completion of individual and sub-group commitments and tasks as agreed on day one.

Day 3

- returned to lessons learnt from the international pilot followed by
- a round-up of tasks and outputs completed for sub-groups and individual commitments.
- Consideration was given to budget and financial items
- an audit was made of outputs and responsibilities in the next phase of the project and tasks and work-load verified and agreed

Outcomes
Self-evaluation and external evaluation tools and practices were reviewed and confirmed. The research and evaluation sub-group were commissioned to carry out and set in train the remaining policies as stated in the course bid
Dissemination tactics and vehicles for the coming year were discussed and members made clear what their contribution is to be.
It was agreed we are up to target with our dissemination desirables and a series of new papers and contacts was agreed.
The further dissemination of TISSNTE post project funding was discussed. The appointed persons to follow this up for January 2009.
The audit of ***suitcase items*** was completed and necessary amendments identified alongside strategies to deal with these.
Agreement was reached about further desirable ***translation*** needs.
A further developed section on the ***TISNTE web-site*** for the use presently of participants on the IC course was discussed and put in train. This would form, when all materials have been finalised, part of the nucleus of available TISSNTE Suitcase Items available as a support source for practising mentors of novice teachers.
The Needs Analysis **Research** data has now been fully processed and will be the focus of a number of academic papers over the next year.
Questionnaires & Suitcase items in home languages will be re-organised into the relevant sections of the Virtual Library

Tasks and responsibilities for next phase
To finalise all suitcase items
To check on presence of translated items and supply these if needed
To continue self-evaluation data gathering
To process participant evaluations of Intensive Course Manual
To constitute Evaluation Board and facilitate its work
To confer further with external evaluator

To expand and finalise manual
To organise meetings 5 & plan for meeting 6
Continue with dissemination
To review web site
To begin collating materials for final report